



Privacy Statement

We are committed to protecting your personal data in accordance with the Data Protection Act 2018 (DPA 2018) and the General Data Protection Regulations (GDPR).

Our policy is to collect only the personal data necessary for agreed purposes and we ask clients to only share personal data where it is strictly needed for those purposes. We collect personal data from our clients or from third parties acting on the instructions of the relevant client.

We process personal data to provide professional services such as IT Support, general or specific IT consultancy as part of the range of services we offer. We also process personal data in the administration and management of our business.

Your business contact details are used to provide you with information about our services and other information which we think will be of interest to you, unless you tell us not to.

Personal data processed is kept by us for as long as is considered necessary for the purpose for which it was collected (including as required by applicable law or regulation).

We take the security of your data we hold seriously. Any backups we manage for you are encrypted and stored within the UK, and a copy of the security policy and details of data retention is available on request. Any hosted Email platforms we manage for you are either held with Microsoft, or Microsoft accredited partners. We regularly review the appropriateness of the measures we have in place to keep the data we hold secure.

In some cases we will know passwords relevant to the support of your IT infrastructure. We do not share these passwords, unless required with your consent. Ultimately your passwords and your data are your responsibility and if you wish to make any amendments we can assist you in this process.

If you have any questions about this privacy statement please contact us at:
hello@nbscomputer.co.uk // 01344 780740